

Implementation Manager Meeting Minutes

Name of group holding the meeting: Implementation Managers

Who called the meeting: Bob Bair

Date: 5/09/02

Time: 10:00

Place: NIST/Census Teleconference

Attendees:

Bob Bair	(CSC)
Myrian Myer	
John Sansing	
Bill Starr	
Nevins Frankel	(Census)
Jane Munsey	
Tanya Booth	
Carolyn Marrazzo	(NOAA)
Mike Stogsdill	(NIST)
Teresa Coppelino	
Joe Hurney	(EDA)

Agenda:

New Agenda Items

- Status of Software Deliverables and Testing
- Status of Current Projects
- Status of Bureau Implementation Activities
- CAMS User Conference
- CAMS Business Case
- CSTARS – Booz-Allen review of interface options– Status Update
- Audit Support Plans
- CAMS COTR
- Bureau Comments on User Documentation

Key issues or topics addressed:

Reimbursable Agreements Upgrade – Phase 1 design and coding is complete. We still need to do functional testing. Any issues with Phase I design that are identified during the testing process will be addressed in Phase II. Phase II design will be released in June.

User Documentation – Accounts Receivable and Summary Level Transfer documentation were completed. The CSC will release to the bureaus by 5/17 by putting it on the CSC web site. As the CSC starts planning for FY 2003 activities, we plan to establish a budget line for ongoing documentation once all the MOU money is spent. The CSC would appreciate bureau comments on the documentation.

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ASAP Grants – This is up and running at NOAA and they processed their first grants through the interface. EDA is still looking for a solution for transmitting ASAP data.

AR Redesign – The module is being tested at NOAA. The CSC has about 25 ARs to work on. Eight or nine will be finished by June and the rest will be completed by September.

Budget Execution Module – The first delivery was made on schedule. The second delivery is due 5/30 and the third delivery is due 6/17. We plan to have a sign-off on requirements at the end of Phase 4 design.

Audit Support – The CSC is working on a number of data fixes. The GL05 screen enhancements will be going to the TAC for approval.

Navigator Menu - Phase 3 will be delivered on 5/28 and phase 4 will be delivered on 6/7.

Data Warehouse – We are completing requirements for the Budget Expenditures application and would like sign-off by Friday. The detailed level design goes out Monday for sign-off. The CSC received sanitized NIST data for testing. The CSC test team will be developing scripts to test the DW code.

CSTARS/CAMS Interface – The Booz-Allen presentation on their due diligence task identified a need to examine enterprise application interfaces (EAI). OFM management was not impressed with the Booz-Allen analysis and felt their proposal of an EAI solution for CSTARS/CAMS interface was premature. Booz-Allen was not able to identify a single federal agency that had an operational EAI.

CAMS Business Case – Booz-Allen was told to finalize the first business case. OFM is still reviewing the second draft business case.

FY 2003 Plans for CSC – The CSC is developing a list of potential projects for the balance of FY 2002 and FY 2003, identifying objectives, scope of activities, complexity, level of effort, and contracting approach. Bob plans to present the list of initiatives to the CAMS Executive Board on 5/17 for their review and consideration.

NIST Implementation Activities –

- Completed AS/IS documentation
- Doing conference room pilot and it is doing well
- Going through change management process
- Six bureaus are in production – They want the data warehouse – Performance is OK on production system between NIST and 6 bureaus. NIST plans to have the bureaus up and running on the data warehouse in August.

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EDA Implementation Activities –

- Working on getting ASAP up and running – They were having some loading problems. There still is a budget issue for the T1 line for ASAP data transmissions.
- Roll out AR in July

NOAA Implementation Activities –

- ASAP up and running
- AP up to 75% of payables through CAMS
- Travel 97% through CAMS
- Bankcard up to Oracle 6i
- Awaiting BOP enhancements and the data warehouse
- AR going on-line 6/1/02

CAMS COTR – Bill proposed having the bureau ACOTRs become COTRs and work directly with CO. Al Petto will be spending a significant amount of time working on the Accenture re-compete effort. NIST responded favorably to the proposal.

Action Items

1. John Sansing will post user documentation on the CSC web site by 5/17.
2. CSC will send out data warehouse requirements to the bureaus for sign-off
3. CSC will send out data warehouse detailed level design to the bureaus for sign-off.
4. Follow-up action item - The CSC suggested that we coordinate regular configuration management meetings with bureaus to make sure they have the right environment and logs and to also identify and resolve issues.

Dates of Future Implementation Manager Meetings – All meetings will be teleconferenced at NIST and Census

June 13

July 11 Lecture Room F

August 8 Lecture Room F

September 12 Lecture Room F

October 10 Lecture Room F

November 14 B113